OpenStreetMap Foundation

Management Meeting (Board)

25th November 2008

17:30 GMT/UTC

MINUTES

Present: Steve (chair), Etienne, Andy, Mike, Mikel, Henk. Ivan, RichardW, Grant and Simone joined at Item 4. Steve and Nick left the meeting at item 10.
Apologies. None.

Minutes of last Meeting. Proposed by Mike, Seconded by Henk.

MATTERS ARISING

1 **Board communications.**

The size of the monthly meeting was discussed and it was agreed that the situation was becoming unmanageable with the additional participants. It was resolved to identify those tasks which could be achieved through the establishment of separate working groups. **Andy** to circulate an initial list for further discussion before the next meeting. Each working group to have a chairperson and someone to formally record minutes. Each working group to report to the board at the monthly meeting.

Following requests from Peter Miller and others it was agreed to change some of the methods of communication to members as follows:

- **Andy** to release draft meeting minutes following board meetings and every effort made to produce minutes more quickly. Draft minutes to be made available by publishing a link to the Google doc.
- **Mike** to organise a communications working group to ensure the OSMF website remains current.
- Foundation page on the wiki to be redirected to the Foundation website after capturing any additional and relevant information from the wiki page and moving it to the Foundation website.
- Directors to provide basic bio's for the website which include a disclosure of any other directorships or substantial shareholdings held in any other companies worldwide.

Andy reiterated the need for email correspondence as a director of the OSMF board to be appropriately signed and sent from an OSMF email account.

2 **Board priorities:**

Items 2 and 3 on the agenda were covered in a joint discussion lead by Nick. It was agreed that an in person meeting of the board as soon as possible should be facilitated. Steve suggested that a weekend workshop, probably in London, would be a good opportunity to set the future priorities and cover many topics in depth. All agreed it was a good idea and that attempts should be made to achieve this early in the New Year. Steve

and Nick offered the services of Cloudmade administrative staff to assist in the arrangements. Mikel was concerned about the cost of travel from California. This to be evaluated.

3   **Board planning session** (offsite). See item 2

4   **Trademark and Domain ownership:**

Steve stated his agreement that the Trademark applications and OpenStreetMap domain registrations currently in his name be transferred to the Foundation. Steve also confirmed that he had received notification from the trademark lawyer that the UK name trademark application had failed due to it being too generic and had been advised that the other UK logo and EU wide name trademarks would therefore also likely fail. Ivan suggested that perhaps registration in another country might succeed. **Grant** to investig7ate alternative registration options.

Andy noted that the SOTM and OSMF domains registered by him on behalf of the Foundation also needed to be formally transferred.

Steve raised concern at this point about the protocol for communication of meeting discussions and specifically comments made at board meetings drifting out to a wider audience. It was agreed that an open approach was desired to meetings and therefore it was further agreed that in future any discussion which was not for wider consumption must be clearly noted during the meeting as private.

5   **OSM Open Data License:**

Steve provided an update on the licence legal review process confirming that Jordan now had the proposed changes for consideration from Wilson Sonsini and that both lawyers had discussed the changes and comments over the phone to clarify understanding. Incorporation of the changes by Jordan expected within a week but Jordan was working on this in his spare time and thus he needed to be given space to do so.
Etienne asked if the use of an American lawyer was appropriate for a licence which was closely tied to the European database directive. Steve pointed out that Wilson Sonsini were a large firm but that this field of work was narrow and he had every confidence that they understood the importance and impact of the European aspects.
In light of the need to keep the timetable moving it was asked what guarantees we had that the problems experienced with the previous review lawyers would not occur this time. Steve pointed out that this time there was a proper written agreement in place.

Andy circulated an email that had been forwarded by Jordan and sent to the people at The Open Knowledge Foundation. The email seeks to kick start the process of finding a permanent home for the new ODbL licence. Etienne was very perplexed that there appeared to have been a complete U-turn with respect to this as at a previous meeting the board had been led to believe that Jordan was no longer interested in looking after the licence and that OSMF would probably need to find it a home. Steve felt this was just a matter of Jordan finding his feet following a move to a new home and job.

Andy asked what was the latest timescale for the licence, a concern voiced also by Etienne. Steve confirmed that he was still working to a Christmas completion basis and expected and had discussed with Jordan that the latest draft of the licence, incorporating the latest changes would be the one that was taken forward for early adoption. Etienne pointed out that the board would need to see the next draft as soon as it was available and **Steve** agreed that it would be circulated. **Steve** also agreed to provide the board with more regular updates on progress and activity and would post a further email to the legal-

talk list/update the wiki to communicate the latest information.

6   **SOTM 09**

Nick reported that three proposals had been received by the deadline as follows:
- Amsterdam (Netherlands),
- Gran Canaria (Spain),
- Trento (Italy)

Nick to chair a working group made up additionally of Mike, Steve, Andy and RichardW to initially process the proposals and report. **Etienne** to be involved as and when required to oversee budgeting aspects.

7 **Cyprus conflict and dealing with vandalism**

Mikel reported that the edit war in Cyprus was continuing with a further email from one of those involved having been received. He asked an open question on what we might do in an attempt to limit such instances. Grant mentioned that wikipedia have a 3 strikes and out rule where accounts are locked against editing. Locking geographic areas was also an option that might be considered. It was agreed that **Mikel** would lead a working group to look at ideas. **Grant** and **Andy** to also join this group.

Andy reported that Lithuania data issue evaluation and action was ongoing.

8   **Tile serving & API restrictions**

Steve reported that a technical meeting had been held with Grant and the other sysadmins at which it had been agreed that ongoing monthly meetings would be scheduled. **Grant** agreed also to revisit the tile and API restriction requirements and report back with options as well as to make contact again with Wikipedia in Germany.

9. **Local Chapters / Affiliations**

Nick reported that he had contacted and continued to contact users from the wider community to seek interest and ideas for local chapters/affiliations. Ivan suggested that discussion with OSGeo might be included. Henk, Etienne and Mikel agreed to assist Nick in development and a meeting would be scheduled in the next week or so.

10. **OSMF Membership/website**

Grant agreed to set up a simple membership form for the Foundation website. Details to include name, email address and country. Form to link to paypal.

Action: Andy to produce comments on Sustrans Ranger Packs. Update next meeting.
Action: Mike - Newsletter. Update at next meeting.

11. **Followups from prior meetings Action points:**

- Collaborative Projects - Steve to update at next meeting
- Health and Safety policy - **Andy** to update at next meeting
- Insurance - Roll into SotM. Can be removed from Agenda.
- Bolivia request - No activity. Can be removed from Agenda
- NETWORK FOR SOCIAL CHANGE/FUNDING FOR CHANGE LTD funding application - Etienne reported that this was unlikely to proceed at this time.
- Logo - With the likely failure of the Trademark application Andy suggested it was an opportunity to revisit the applicability of the current logo. **Andy** to draft email to list to request feedback from the community. Previous Fedora and Ubuntu logo development might provide guidance.

- 3rd Party Communications - **Andy** to update at next meeting.
- Geobase - RichardW reported that feedback from GeoBase and the Canadian community was positive with the agreement to commence import of data and that some test areas were being progressed with GeoBase support. Andy voiced his thanks to RichardW for his work in progressing. RichardW in response pointed out that it had been very much a community effort.

ANY OTHER BUSINESS

12. Etienne reported that a donation drive was needed to raise funds for the new database server. Grant noted that additional funds would also now be advisable to provide a new home for the wiki. Andy asked if the wiki could be configured to have a top donation drive banner. **Grant** to investigate.

    Etienne asked if server function could be arranged for the Foundation accounting package, which was currently running on his own company server. Grant suggested the Bytemark VM might be suitable. **Grant** to investigate options with **Etienne**.

13 Henk reported that he had been disappointed by receipt of the GPS pen sample in that the device was USB only with no track storage. It was suggested that further evaluation of the unit might be achieved by offering it to the community. **Henk** to consider.

Next meeting: 17:30 GMT 23rd December 2008

Meeting finished at 20:40